



ARUSHA PUBLIC COLLEGE

P. O. BOX 1490, Arusha City, Mahakamani Street
Phone +255 762 052 668 & +255 681 840 049
E-mail: arushapublic@gmail.com

passport size

Hospitality: Ap/form No. _____ 20 _____ (Office use only)
Admission No. _____ (Office use only)

APPLICATION FORM (SPECIAL PROGRAM)

Applicant should pay TZS. 20,000/= as non- refundable fee so that this form to be officially issued and processed.

A. APPLICANT INFORMATION *(Fill the blanks in capital letters only)*

Surname: _____ First name: _____
Middle name: _____
How do you like to be called (write your full name) _____?
Date of birth: _____ Place of birth: _____
Nationality: _____ Religion: _____
Age: _____ Sex: _____ Marital Status: _____
Home address P.O. Box: _____ Region: _____
Home Telephone No: _____ / _____ / _____
Nest kin (name and address) to be notified in case of Emergency
Full name: _____ Address: _____
Phone: _____ / _____ your relationship to him/her: _____

B. PROFESSION AND EDUCATION BACKGROUND

Present high education _____ since _____ to _____
Title at present positon _____ Since _____ to _____
Are you employed **Yes/No**, if yes give employer details and address
Name: _____ Address: _____
Describe your duties and responsibilities at this current position: _____

C. SPONSOR DECLARATION

Parents/Guardian/Organization; Full name: _____

Postal Address: _____ Town/City: _____ Region: _____

Phone No: _____ / _____

E-mail address; _____

Title/Place of work: _____

I recommend M/s: _____ (name of students to under take

1. _____

2. _____ Courses

and accepted to pay **ALL/PART**, of the fee and other related charges in order to pursue his/her **3** months/ **6**months/ **9**months/ **1**year or **2** years course programmer at **ARUSHA PUBLIC COLLEGE**.

Sponsor Sign: _____ Date: _____

(Official rubber stamp in case of organization & detached letter)

D. PYHSICAL DISABILITY.

Applicant should declare his/her physical problem before enrolling; this will enable the ARUSHA PUBLIC COLLEGE management for in case of allocating student(s) for various fieldwork exercises and other routine.

Thus.

I _____ have faced with the problem of _____
_____ Since _____

E. TERMS OF PAYMENT & CONDITIONS.

- i. ARUSHA PUBLIC COLLEGE, the fee can be paid in full amount or in installments
- ii. AT ARUSHA PUBLIC COLLEGE the fee paid will never be refunded or transferred on bleaching the contract or termination of students from the college.
- iii. All payments should be made direct Account Number: **057174011480 ARUSHA PUBLIC COLLEGE NBC BANK/ 40810224305 NMB BANK**

F. APPLICANT DECLARATION

I _____ I declare that all the answers to this application are complete and accurate to the best of my knowledge including the information on my academic background. I have been informed on the regulations of admittance to the College and on the tuition fee. I am prepared to timely cover the expenses of studying. I am warned that failure to report all the complete and accurate information will invalidate my application and my result in invalidity of a certificate obtained if admitted.

Applicant Signature: _____

Date: _____

FEES STRUCTURE AND MODE OF PAYMENT				
COURSE	1 st Installment	2 nd Installment	3 rd Installment	TOTAL
Tour guide (2 years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Tour Operation (2 years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Secretary studies (2years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Hair dressing and decoration (6 month)	400,000/=	400,000/=		800,000 (6 Month)
Hotel management (2yer)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Early childhood education (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Business administration (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Electrical installation (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
French Language (6 month)	200,000/=	100,000/=		300,000/= (6 Month)

ACCOMODATION: For those who need accommodation on campus are available.

NB: These costs are direct to the student.

OTHER DIRECT COST PAYABLE TO THE STUDENT

- Stationaries 20,000/=
- Identity card 10,000/=
- Uniform 40,000/=
- Make up for hair dressing and decoration 50,000/=

REGISTRATION REQUIREMENTS:

1. Original and Certified copies and certificates and transcripts college or A- level.
2. Certified copy of birth certificate
3. Three recent passport size photographs;

Yours Sincerely
ARUSHA PUBLIC COLLEGE

.....
DISMAS URASSA
REGISTRAR