



ARUSHA PUBLIC COLLEGE

P. O. BOX 1490, Arusha City, Mahakamani Street

Phone +255 762 052 668 & +255 681 840 049

E-mail: arushapublic@gmail.com

passport size

Hospitality: Ap/form No. _____ 20_____ (Office use only)
Admission No. _____ (Office use only)

APPLICATION FORM (SPECIAL PROGRAM)

Applicant should pay **TZS. 20,000/=** as non-refundable fee so that this form to be officially issued and processed.

A. APPLICANT INFORMATION (*Fill the blanks in capital letters only*)

Surname: _____ First name: _____

Middle name: _____

How do you like to be called (write your full name) _____ ?

Date of birth: _____ Place of birth: _____

Nationality: _____ Religion: _____

Age: _____ Sex: _____ Marital Status: _____

Home address P.O. Box: _____ Region: _____

Home Telephone No: _____ / _____ / _____

Next kin (name and address) to be notified in case of Emergency

Full name: _____ Address: _____

Phone: _____ / _____ your relationship to him/her: _____

B. PROFESSION AND EDUCATION BACKGROUND

Present high education _____ since _____ to _____

Title at present positon _____ Since _____ to _____

Are you employed **Yes/No**, if yes give employer details and address

Name: _____ Address: _____

Describe your duties and responsibilities at this current position: _____

C. SPONSOR DECLARATION

Parents/Guardian/Organization; Full name: _____

Postal Address: _____ Town/City: _____ Region: _____

Phone No: _____ / _____

E-mail address; _____

Title/Place of work: _____

I recommend M/s: _____ (name of students to under take)

1. _____
2. _____ Courses

and accepted to pay **ALL/PART**, of the fee and other related charges in order to pursue his/her **3 months/ 6months/ 9months/ 1year or 2 years** course programmer at **ARUSHA PUBLIC COLLEGE**.

Sponsor Sign: _____ Date: _____

(Official rubber stamp in case of organization & detached letter)

D. PHYSICAL DISABILITY.

Applicant should declare his/her physical problem before enrolling; this will enable the ARUSHA PUBLIC COLLEGE management for in case of allocating student(s) for various fieldwork exercises and other routine.

Thus.

I _____ have faced with the problem of _____

Since _____

E. TERMS OF PAYMENT & CONDITIONS.

- i. ARUSHA PUBLIC COLLEGE, the fee can be paid in full amount or in installments
- ii. AT ARUSHA PUBLIC COLLEGE the fee paid will never be refunded or transferred on bleaching the contract or termination of students from the college.
- iii. All payments should be made direct Account Number: **057174011480 ARUSHA PUBLIC COLLEGE NBC BANK/ 40810224305 NMB BANK**

F. APPLICANT DECLARATION

I _____ I declare that all the answers to this application are complete and accurate to the best of my knowledge including the information on my academic background. I have been informed on the regulations of admittance to the College and on the tuition fee. I am prepared to timely cover the expenses of studying. I am warned that failure to report all the complete and accurate information will invalidate my application and my result in invalidity of a certificate obtained if admitted.

Applicant Signature: _____

Date: _____

FEES STRUCTURE AND MODE OF PAYMENT				
COURSE	1st Installment	2nd Installment	3rd Installment	TOTAL
Tour guide (2 years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Tour Operation (2 years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Secretary studies (2years)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Hair dressing and decoration (6 month)	400,000/=	400,000/=		800,000 (6 Month)
Hotel management (2yer)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Early childhood education (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Business administration (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
Electrical installation (2 year)	400,000/=	400,000/=	300,000/=	1,100,000 (Per year)
French Language (6 month)	200,000/=	100,000/=		300,000/= (6 Month)

ACCOMODATION: For those who need accommodation on campus are available.

NB: These costs are direct to the student.

OTHER DIRECT COST PAYABLE TO THE STUDENT

- Stationaries 20,000/=
- Identity card 10,000/=
- Uniform 40,000/=
- Make up for hair dressing and decoration 50,000/=

REGISTRATION REQUIREMENTS:

1. Original and Certified copies and certificates and transcripts college or A- level.
2. Certified copy of birth certificate
3. Three recent passport size photographs;

Yours Sincerely
ARUSHA PUBLIC COLLEGE

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DISMAS URASSA
REGISTRAR